

HOUSING AUTHORITY OF THE
CITY OF SEDRO-WOOLLEY
BOARD OF COMMISSIONERS
MEETING MINUTES

Thursday, December 19, 2019

I. **Call to Order**

The regular meeting of the Board of Commissioners of the Sedro-Woolley Housing Authority was called to order by Chair Laurie Fellers at 10:45 a.m., on Thursday, December 19, 2019, at Hillview Apartments, 830 Township Street, Sedro-Woolley, WA.

II. **Roll Call**

Present: Commissioner Laurie Fellers (Chair), Commissioner Reta Stephenson (Vice-Chair), Commissioner Dona Cowan, Commissioner Kacy Johnson and Commissioner Lee Elliot

III. **Public Comment**

Resident Richard Wall gave public comment.

IV. **Approval of Minutes**

A. October 17, 2019 Board of Commissioners' Meeting Minutes

Commissioner Reta Stephenson moved for approval of the Minutes, seconded by Commissioner Kacy Johnson; the Board unanimously approved the Minutes from October 17, 2019.

V. **Action Items for Discussion & Approval**

A. Approval of Voucher Report October 1, 2019 to November 30, 2019

Questions of Commissioners' were answered by Kimberly Sayavong.

Commissioner Reta Stephenson moved for approval of the Voucher Report, seconded by Commissioner Dona Cowan; the board unanimously approved the Voucher Report for October 1, 2019 to November 30, 2019.

B. Resolution No. 467: To Enter into a Settlement Agreement by and Between The Secretary of Housing and Urban Development ("HUD") and The Housing Authority of the City of Sedro-Woolley (SWHA).

Commissioner Kacy Johnson moved for approval of Resolution No. 467, seconded by Commissioner Reta Stephenson; the board unanimously approved Resolution No. 467.

C. Resolution No. 468: Acknowledging Receipt of Audit Examinations for the Period January 1, 2018 through December 31, 2018.

Commissioner Dona Cowan moved for approval of Resolution No. 468, seconded by Commissioner Lee Elliot; the board unanimously approved Resolution No. 468.

D. Resolution No. 469: 2020 Comprehensive Operating and Capital Budget

Commissioner Reta Stephenson moved for approval of Resolution No. 469, seconded by Commissioner Kacy Johnson; the board unanimously approved Resolution No. 469.

VI. Reports

A. Financial Report for October 2019

Windy Epps, Assistant Director of Finance, presented the details of the October 2019 Financial Report.

B. Housing Management Report for October/November 2019

Kimberly Sayavong, Senior Property Manager presented the report to the Commissioners'.

Questions of Commissioners' were answered by Kimberly Sayavong.

VII. New Business

None.

VIII. Adjournment

There being no further business before the Board of Commissioners, the meeting was adjourned at 11:30 a.m.


STEPHEN J. NORMAN
Executive Director

THE HOUSING AUTHORITY OF THE
CITY OF SEDRO-WOOLLEY


LAURIE FELLERS, Chair
Board of Commissioners